Publication Date: 10 November 2020



FORWARD PLAN FROM NOVEMBER 2020 TO OCTOBER 2021

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

Cabinet Members

Portfolio	Name	Email Address
Leader and Environment (LE)	Councillor Richard Cook	richard.cook@gloucester.gov.uk
Deputy Leader and Performance & Resources (P&R)	Councillor Hannah Norman	hannah.norman@gloucester.gov.uk
Planning & Housing Strategy (P&HS)	Councillor Andrew Gravells	andrew.gravells@gloucester.gov.uk
Economic Recovery & Growth (ER&G)	Councillor Dawn Melvin	dawn.melvin@gloucester.gov.uk
Culture & Leisure (C&L)	Councillor Steve Morgan	steve.morgan@gloucester.gov.uk
Communities & Neighbourhoods (C&N)	Councillor Jennie Watkins	jennie.watkins@gloucester.gov.uk

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

Gloucester City Council Forward Plan

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

For each decision included on the Plan the following information is provided:

(a) the matter in respect of which a decision is to be made;

(b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;

(c) the date on which, or the period within which, the decision is to be made;

(d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;

(e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to made;

(f) the procedure for requesting details of those documents (if any) as they become available.

(the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from Democratic Services <u>democratic.dervices@gloucester.gov.uk</u>, Tel 01452 396126, PO Box 3252, Gloucester GL1 9FW. Contact the relevant Lead Officer for more information).

The Forward Plan is updated and published on Council's website at least once a month.

KEY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
BPF	= Budget and Policy Framework		

CONTACT:

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Democratic and Electoral Services on 01452 396126 or send an email to <u>democratic.services@gloucester.gov.uk</u>.

(and s	SUBJECT ummary of decision to be taken)	PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)
NOVE	MBER 2020					
KEY	Waste, Street Cleansing and Grounds Maintenance Services Summary of decision: Following consideration of an options report on 17 June 2020, to receive an update report and make any necessary decisions arising from the agreed way forward. Wards affected: All Wards	2/11/20 11/11/20	Overview and Scrutiny Committee Cabinet Cabinet Member for Environment			Jonathan Lund, Corporate Director Tel: 01452 396276 jonathan.lund@gloucester.gov. uk

NON	Revocation of Planning Briefs, Supplementary Planning Guidance and Supplementary Planning Documents Summary of decision: To revoke and withdraw from publication redundant planning documents previously adopted or approved by Council. Wards affected: All Wards	11/11/20 19/11/20	Cabinet Council Cabinet Member for Planning and Housing Strategy		Claire Haslam, Principal Planning Officer Tel: 01452 396825 claire.haslam@gloucester.gov. uk
KEY	Community Infrastructure Levy (CIL) Governance Summary of decision: To consider governance arrangements of the local CIL allocation. Wards affected: All Wards	11/11/20	Cabinet Cabinet Member for Planning and Housing Strategy		David Evans, City Growth and Delivery Manager david.evans@gloucester.gov.u k

NON	Armed Forces Community Covenant Update Summary of decision: To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant. Wards affected: All Wards	11/11/20	Cabinet Cabinet Member for Communities and Neighbourhoods	Ruth Saunders, Head of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov .uk
NON	Local Nature Partnerships Environment and Climate Action Group Report Summary of decision: To receive the Local Nature Partnerships Environment and Action Group Report Cabinet Member for Environment. Wards affected: All Wards	11/11/20	Cabinet Cabinet Member for Environment	Meyrick Brentnall, Climate Change and Environment Manager Tel: 01452 396829 meyrick.brentnall@gloucester. gov.uk

NON	Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide Summary of decision: To request that Members review and update the Council's procedural guidance on RIPA. Wards affected: All Wards	11/11/20	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Community Wellbeing Engagement Update Summary of decision: To update Cabinet on the activity of the Engagement Officers in the Community Wellbeing Team. Wards affected: All Wards	11/11/20	Cabinet Cabinet Member for Communities and Neighbourhoods	Leanne Purnell, Community Wellbeing Officer Tel: 01452 396069 leanne.purnell@gloucester.gov .uk
NON	Asset-Based Community Development (ABCD) Policy Summary of decision: To review the ABCD Policy. Wards affected: All Wards	11/11/20	Cabinet Cabinet Member for Communities and Neighbourhoods	Ruth Saunders, Head of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov .uk

NON	Council Motion - Black Lives Matter Summary of decision: To set out proposals for a the establishment of a Commission to review race relations and a review of statues, monuments and plaques in the City connected with the slave trade. Wards affected: All Wards	11/11/20	Cabinet Leader of the Council	Anne Brinkhoff, Corporate Director Tel: 01452 396745 anne.brinkhoff@gloucester.go v.uk
KEY	The Forum <u>Summary of decision:</u> To consider a progress report on the development of the Forum. To approve the investment required for Phase 1 implementation and the Development Agreement for Phases 1 and 2. Wards affected: Westgate	9/12/20 28/01/21	Cabinet Council Leader of the Council	lan Edwards, Head of Place Tel: 01452 396034 ian.edwards@gloucester.gov.u k

NON	Cultural Strategy Update <u>Summary of decision:</u> To provide Members with a 6 monthly update in relation to the Cultural Strategy Action Plan. Wards affected: All Wards	30/11/20 9/12/20	Overview and Scrutiny Committee Cabinet Cabinet Member for Culture and Leisure		Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov. uk
NON	Draft Budget Proposals (including Money Plan and Capital Programme) Summary of decision: To update Cabinet on the draft budget proposals. Wards affected: All Wards	7/12/20 9/12/20	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Treasury Management Six Monthly Update 2020/21 Summary of decision: To update Cabinet on treasury management activities. Wards affected: All Wards	9/12/20	Cabinet Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	Financial Monitoring Quarter 2 Report Summary of decision: To receive an update on financial monitoring information for the second quarter 2020/21. Wards affected: All Wards	30/11/20 9/12/20	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Performance Monitoring Quarters 1-2 Report Summary of decision: To note the Council's performance in quarters 1 and 2 across a set of key performance indicators. Wards affected: All Wards	30/11/20 9/12/20	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources	Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov. uk

BPF	Local Council Tax Support Scheme Summary of decision: To advise Members of the requirement to review the Local Council tax Support Scheme (LCTS). Wards affected: All Wards	2/11/20 9/12/20 28/01/21	Overview and Scrutiny Committee Cabinet Council Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Climate Change Strategy to Reach the 2030 Zero Carbon Target Summary of decision: To present the findings of the consultant's report into how the city council can reduce its carbon emissions to zero by 2030 in line with our climate emergency resolution. Wards affected: All Wards	9/12/20	Cabinet Leader of the Council		Meyrick Brentnall, Climate Change and Environment Manager Tel: 01452 396829 meyrick.brentnall@gloucester. gov.uk

KEY	Energy Contract Renewal Summary of decision: To consider entering a new contract for the supply of energy (gas and electricity). Wards affected: All Wards	9/12/20	Cabinet Cabinet Member for Performance and Resources		Melloney Smith, Asset Officer Tel: 01452 396849 melloney.smith@gloucester.go v.uk
KEY	Community Infrastructure Funding Statement (IFS) Summary of decision: To consider the annual Infrastructure Funding Statement that sets out planning obligation and Community Infrastructure Levy (CIL) receipts and expenditure, both actual and anticipated. Wards affected: All Wards	9/12/20	Cabinet Cabinet Member for Planning and Housing Strategy		Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.go v.uk

JANU	ARY 2021			
KEY	Festivals and Events ProgrammeSummary of decision: To seek approval for the 2021-22 Festivals and Events Programme.Wards affected: All Wards	13/01/21	Cabinet Cabinet Member for Culture and Leisure	Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov. uk
NON	Equality and Diversity Update Summary of decision: To update Cabinet on the Equality and Diversity work and progress made against the action plan. Wards affected: All Wards	13/01/21	Cabinet Cabinet Member for Communities and Neighbourhoods	Gupti Gosine, Community Wellbeing Manager Tel: 01452 396288 gupti.gosine@gloucester.gov.u k
NON	Health and Safety Policy UpdateSummary of decision: To receive an update on the Health and Safety Policy.Wards affected: All Wards	13/01/21	Cabinet Cabinet Member for Performance and Resources	William Larcombe Tel: 01452 396057 william.larcombe@gloucester. gov.uk

FEBR	FEBRUARY 2021						
BPF	Final Budget Proposals (including Money Plan and Capital Programme) Summary of decision: To seek approval for the final Budget Proposals for 2021-2, including the Money Plan and Capital Programme. Wards affected: All Wards	10/02/21 25/02/21	Cabinet Council Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk	
NON	Growing Gloucester's Visitor Economy Action Plan Annual Update 2020 Summary of decision: To update Members on the progress that has been made in achieving the Growing Gloucester's Visitor Economy Action Plan during 2020. Wards affected: All Wards	10/02/21	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov. uk	

NON	Stronger and Safer Gloucester Partnership Annual ReportSummary of decision: To update Cabinet on the review of the Stronger Safer Gloucester Partnership.Wards affected: All Wards	10/02/21	Cabinet Cabinet Member for Communities and Neighbourhoods		Emily Bolland, Community Engagement Officer Tel: 01452 396268 emily.bolland@gloucester.gov. uk
NON	Safeguarding Policy Update Summary of decision: To receive an update on the Gloucester City Council Safeguarding Policy. Wards affected: All Wards	10/02/21	Cabinet Cabinet Member for Communities and Neighbourhoods		Emily Bolland, Community Engagement Officer Tel: 01452 396268 emily.bolland@gloucester.gov. uk

MARC	H 2021			
NON	Pay Policy Statement 2021-22 Summary of decision: To seek approval for the annual Pay policy Statement 2021-22 in accordance with Section 38 of the Localism Act 2011. Wards affected: All Wards	10/03/21 25/03/21	Cabinet Council Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
BPF	Treasury Management Strategy Summary of decision: To seek approval for the Treasury Management Strategy. Wards affected: All Wards	10/03/21 25/03/21	Cabinet Council Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Capital Strategy <u>Summary of decision:</u> To approve the Capital Strategy 2021-22. Wards affected: All Wards	10/03/21	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	Financial Monitoring Quarter 3 Report Summary of decision: To receive an update on financial monitoring information for the third quarter 2020/21. Wards affected: All Wards	10/03/21	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Performance Monitoring Quarter 3 Report Summary of decision: To note the Council's performance in quarter 3 across a set of key performance indicators. Wards affected: All Wards	10/03/21	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources	Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov. uk
NON	Risk Based Verification Policy Review Summary of decision: To seek approval to continue with risk based verification policy. Wards affected: All Wards	10/03/21	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	Cultural Strategy Update <u>Summary of decision:</u> To provide Cabinet with a 6 monthly update in relation to the Cultural Strategy Action Plan. Wards affected: All Wards	10/03/21	Cabinet Cabinet Member for Culture and Leisure		Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov. uk
NON	Annual Report on Grant Funding Provided to the Voluntary and Community Sector Summary of decision: To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved. Wards affected: All Wards	10/03/21	Cabinet Cabinet Member for Communities and Neighbourhoods		Anne Brinkhoff, Corporate Director Tel: 01452 396745 anne.brinkhoff@gloucester.go v.uk

NON	Housing, Homelessness and Rough Sleeping Strategy - Strategy and Recovery Update Summary of decision: To update Cabinet on the progress of the action plan year 1. Wards affected: All Wards	10/03/21	Cabinet Cabinet Member for Communities and Neighbourhoods		Ruth Saunders, Head of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov .uk
	2021 - No meetings 2021 - No meetings				
JUNE	2021				
NON	2020-21 Financial Outturn Report Summary of decision: To update Cabinet on the Financial Outturn Report 2020-21. Wards affected: All Wards	16/06/21	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	Treasury Management Year End Annual Report 2020-21 Summary of decision: To update Cabinet on treasury management activities. Wards affected: All Wards	16/06/21	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	2020-21 Year End Performance Report Summary of decision: To consider the Council's performance in 2020-21 across a set of key performance indicators. Wards affected: All Wards	16/06/21	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources	Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov. uk
NON	Gloucester Culture Trust Update Report Summary of decision: To provide Members with an update on the work undertaken by the Gloucester Culture Trust. Wards affected: All Wards	16/06/21	Cabinet Cabinet Member for Culture and Leisure	Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov. uk

NON	Green Travel Plan Progress Report 2021 and Update Summary of decision: Annual update on initiatives in the Green Travel Plan. Wards affected: All Wards	16/06/21	Cabinet Cabinet Member for Environment		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
JULY	2021			· · ·	i
NON	Strategic Risk Register Summary of decision: To update Members on the Council's Strategic Risk Register. Wards affected: All Wards	8/03/21	Audit and Governance Committee Cabinet Cabinet Member for Performance and Resources		Sally Coates, Senior Risk Management Advisor Tel: 01452 328896 sally.coates@gloucestershire. gov.uk
AUGU	ST 2021 - No meetings				

SEPT	EMBER 2021				
NON	Financial Monitoring Quarter 1 Report Summary of decision: To receive an update on financial monitoring information for the first quarter 2021/22. Wards affected: All Wards	16/09/20	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources		Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Performance Monitoring Quarter 1 Report Summary of decision: To note the Council's performance in quarter 1 across a set of key performance indicators. Wards affected: All Wards	15/09/21	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources		Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov. uk

осто	BER 2021				
NON	City Council Energy Costs and Reduction Projects Annual Report Summary of decision: To update Cabinet on the City Council Energy Costs and Reduction Projects. Wards affected: All Wards	13/10/21	Cabinet Cabinet Member for Environment		Mark Foyn, Property Commissioning Manager Tel: 01452 396271 mark.foyn@gloucester.gov.uk
NON	Armed Forces Community Covenant Update Summary of decision: To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant. Wards affected: All Wards	13/10/21	Cabinet Cabinet Member for Communities and Neighbourhoods		Ruth Saunders, Head of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov .uk

ITEMS	S DEFERRED- Dates to be con	firmed	
NON	Green Travel Plan Progress Report 2020 and UpdateSummary of decision: Annual update on initiatives in the Green Travel PlanWards affected: All Wards	Cabinet Cabinet Member for Environment	Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Museum of Gloucester Development PlanSummary of decision: To approve the Museum of Gloucester Development Plan.Wards affected: All Wards	Cabinet Cabinet Member for Culture and Leisure	Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov. uk
NON	Blackfriars Priory Development PlanSummary of decision: To approve the Blackfriars Priory Development PlanWards affected: All Wards	Cabinet Cabinet Member for Culture and Leisure	Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov. uk

NON	Geographical Information Systems and Grounds Maintenance Contract Summary of decision: To consider the Geographical Information Systems (GIS) and grounds maintenance contract.	Cat	binet binet Member for vironment		Meyrick Brentnall, Climate Change and Environment Manager Tel: 01452 396829 meyrick.brentnall@gloucester. gov.uk
	Wards affected: All Wards				